

ST. JAMES SCHOOL
4625 GARNET STREET
TORRANCE, CA 90503
(310) 371-0416
www.stjamesweb.com

APPLICATION PROCEDURE:

1. Obtain an application packet from the school office beginning Monday, February 5th. The application fee for the 2018-2019 school year is **\$50.00**. A \$5.00 fee is required when the packet is given out, and the balance of \$45.00 is required when the packet is returned to the school office. For St. James Parishioners only, the \$5.00 initial fee is waived, and the **\$50.00** application fee is due when the packet is returned to the office.
2. Return the brown envelope to the school office on or before February 23, 2018 with:

- \$50.00 non-refundable application fee (\$45.00 is due if \$5 was paid when packet was picked up)
- Application form, with **ALL spaces completed**
- A **copy** of your child's Birth Certificate
- A **copy** of your child's Baptismal Certificate
- A **copy** of your child's yellow California immunization record
PLEASE NOTE: If your child's current immunization card does not have the state required vaccinations and TB test (usually given at the 5-year check-up), you need to send in an **updated copy** at the beginning of the school year.
- A **copy** of your child's most recent Report Card (for entry into grades 1 – 8)
- A **copy** of your child's First Communion Certificate (for entry into grades 3 - 8)
- A **copy** of your child's most recent standardized test (IOWA, Stanford, STAR etc.) – for entry into grades 1 – 8
- **PLEASE DO NOT SEND ORIGINALS**

3. **Kindergarten applicants** will receive appointments for an individual screening when application packets are returned to the school office. The dates for Kindergarten screening are Tuesday, March 20 and Thursday, March 22.

Grades 1-8: **Make certain** that student applicants are present at St. James School for the entrance examination that will be given on:

Wednesday, March 21, 2018 from 3:45 – 4:30 PM

Students should plan to arrive at 3:30 PM, as no applicant will be admitted after testing has begun.

4. There will be a Kindergarten OPEN HOUSE on **Wednesday, January 24th**, 9:00-10:00 A.M. and 11:00A.M. -12:00 P.M. Please call the school office to reserve a spot for your child.
5. There will be an OPEN HOUSE for Kindergarten and First Grade on **Wednesday, February 21st** at 9 A.M. and another at 11 A.M. Please call the school office to reserve a time. Please call the school office if you would like a tour for students entering grades 2-8.