

ST. JAMES SCHOOL PARENT AGREEMENT, 2017-2018

We, the administration, faculty, and staff of St. James School, welcome you to our school community which is firmly committed to providing a quality Roman Catholic education for your child(ren).

The success of our school community demands the commitment and dedication of the administration, staff, *and parents* to the philosophy and goals of the school. Thus we ask you to read the following Agreement and to sign it as an indication of your acceptance of your obligations to the school community.

AGREEMENT

1. We understand the school is a Roman Catholic, parochial school under the jurisdiction of the Archdiocese of Los Angeles. We accept therefore:
 - a. that the pastor of the parish is the ex-officio chief administrative officer of the school who carries out Archdiocesan policies, and on points not covered by Archdiocesan policy, determines policies appropriate to the needs of the school.
 - b. that the principal is responsible for the immediate direction and supervision of the school program.
2. We understand that certain responsibilities require our continuous support if the school is to achieve its goals. We agree, therefore,
 - a. to participate at Mass at least weekly and to participate in parish activities so that our children may have a sense of the importance of their faith commitment and community in their lives.
 - b. to participate in the religion program and related activities in order to make the teaching of religion a reality in the lives of our children.
 - c. to encourage our children to learn by providing the environment (space and time) suitable for home study.
 - d. to abide by all school and Archdiocesan policies and regulations and to *positively accept* all disciplinary actions, including withdrawal of our children, for non-compliance with these policies and regulations.
 - e. to communicate respectfully with all school personnel at all times and to communicate to our child(ren) our support of school personnel and policies.
 - f. to promptly complete and return all forms and records necessary to comply with school, Archdiocesan, and state regulations.
 - g. to attend Back-to-School Night and all General Parent Meetings which occur during the school year and to respond to all requests for conference time.

- h. to abide by the Archdiocesan *Code of Christian Conduct Covering Students and Parents/Guardians*.
3. We understand that tuition and fees cover only a part of the total cost of providing education at St. James Roman Catholic School. We agree, therefore,
 - a. to make regular and prompt payment of tuition/fees.
 - b. to assist in making up the deficit by assuming the following fundraising responsibilities:
 - i. purchase \$100 of Big Red Raffle tickets (**NOTE: All 8th grade families are required to purchase \$100 of Big Red Raffle tickets for the 2018-2019 school year unless they have another child who will be an SJS student for that school year.**)
 - ii. purchase or sell at least \$100 of Opportunity Drawing tickets
 - iii. purchase enough SCRIP (July - June) so that the school receives \$250 profit -- or donate \$250 to the school
 - iv. be responsible for \$60 *per child* in Jog-a-thon sponsorships
 - c. to complete half of the minimum of **twenty-four regular hours** of volunteer service to the school *per family* by January 31st, or pay \$180.00 by February 9th. The remaining \$180.00 of the service fee, or the completed hours, is due on June 1st of this school year.
 - d. **to devote a minimum of six hours of volunteer service per family at the annual Harvest Festival in October, or pay \$25.00 per hour for each hour not completed. This assessment will be billed in November.** *This is in addition to the twenty-four regular hours mentioned above.* If more than 6 hours are worked, the amount will be applied to your annual required service hours of 30.

ACCEPTANCE

We understand that we will be asked to withdraw our child(ren) from the school if we fail to fulfill our responsibilities under this Agreement. Our signatures below indicate our intention to fulfill our obligations according to this Agreement **AND** that we have read and agree to be bound by the principles, policies, and procedures contained in this year's Parent-Student Calendar-Handbook.

PRINT Oldest Student Name _____ Grade _____

Father's Signature _____ Date _____

Mother's Signature _____ Date _____

